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S106 Task and Finish Group

Thursday, 12th October, 2017 at 5.30 pm
Shelley Room, Parkside, Chart Way, Horsham

Councillors: Michael Willett (Chairman)

Paul Clarke
Nigel Jupp
Tim Lloyd

David Coldwell (ex-officio)
Leonard Crosbie (ex-officio)

You are summoned to the meeting to transact the following business

Tom Crowley
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Minutes To approve as correct the notes of the meeting held 7 th September 2017.	3 - 4
3. Declarations of Members' Interests	
4. Announcements	
5. To consider the S106 information requested by the Group Papers to follow.	

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S106 Task and Finish Group **7 SEPTEMBER 2017**

Present: Councillors: Paul Clarke, Nigel Jupp, Tim Lloyd, Michael Willett and Leonard Crosbie (ex-Officio)

Apologies: None

1 **CONFIRMATION OF CHAIRMAN**

Councillor Michael Willett was confirmed as Chairman of the Task and Finish Group after he had been nominated at the Overview and Scrutiny Committee on 24th July 2017.

2 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

3 **ANNOUNCEMENTS**

There were no announcements.

4 **TO AGREE THE TERMS OF REFERENCE**

The Task and Finish Group noted the draft terms of reference for the review arising from the Final Report on S106 Funding Review which went to the Overview and Scrutiny Committee on 5th June 2017.

The Group agreed to three additional terms of reference:

1. Identify unallocated historic funds available for either a) no identified parish or unparished wards, and/or b) no particular purpose
2. Identify allocated historic funds which remain unused
3. Seek clarification of how S106 monies can be drawn down by various bodies.

These terms of reference would form the basis of the review. These, along with the two original terms of reference would be presented to the Planning Obligations Officer for a response.

5 **TO SCOPE THE REVIEW**

At the next meeting of the Group, Members would consider the responses to the terms of reference from the Planning Obligations Officer. The Members also requested that the S106 funding list be circulated; along with the master copy

which combined the quarterly s106 lists received by each the parish councils, with details of planning applications and dates.

6 **TO AGREE A PROGRAMME OF MEETINGS AND TIMESCALE FOR THE REVIEW**

The Task and Finish Group agreed to the following dates for the next meetings:

Thursday 12th October 2017 at 5.30pm
Thursday 9th November 2017 at 5.30pm

The Major Development Team Manager would be invited to attend the next meeting.

The meeting closed at 6.18 pm having commenced at 5.30 pm

CHAIRMAN